



Robinson Huron Treaty LITIGATION FUND

Atikameksheng
Anishnawbek
Aundeck Omni
Kaning
Batchewana
First Nation
Dokis First Nation
Henvey Inlet
First Nation
M'Chigeeng
First Nation
Magnetawan
First Nation
Mississauga
First Nation
Nipissing
First Nation
Ojibways of
Garden River
Sagamok
Anishnawbek
Serpent River
First Nation
Shawanaga
First Nation
Sheguiandah
First Nation
Sheshegwaning
First Nation
Thessalon
First Nation
Wahnapiatae
First Nation
Wasauksing
First Nation
Whitefish River
First Nation
Wiikwemkoong
Unceded Territory
Zhiibaahaasing
First Nation

COMMUNICATIONS OFFICER OPPORTUNITY

About the Organization:

The Robinson Huron Treaty Litigation Fund (RHTLF) was created to undertake and pursue litigation and/or negotiations related to the Robinson-Huron Treaty Annuities Claim on behalf of the settlors of the RHTLF and/or their members who receive or are entitled to receive annuities under the Robinson Huron Treaty of 1850, as well as others who receive or are entitled to receive annuities under the said Treaty. The RHTLF is comprised of 22 Trustees appointed by the First Nations Councils, each is mandated to represent their respective First Nations. Two (2) Trustees from each Sub-Region are appointed to the Litigation Management Committee (LMC) which guide and work with the Legal Team, RHTLF staff/contractors and the Chiefs and Trustees.

About the Role:

The Robinson Huron Treaty Litigation Fund is seeking an experienced Strategic Communications Manager on a contract basis to oversee its internal and external communications strategies and tasks. The Strategic Communications Manager will report to the Litigation Management Committee of the Robinson Huron Treaty Litigation Fund and work closely with the Legal Team and LMC designated Communications Lead to develop strategies and materials for the Chiefs and Trustees and beneficiaries of the Robinson Huron Treaty.

Responsibilities and Duties:

- Develop and implement communications strategies and plans
- Support with messaging for issues management or crisis communications
- Assist with the development of key messages to guide communications
- Draft copy for engaging communications products for web, print, and social media use like brochures, fact sheets, infographics, videos, and social media content
- Oversee content calendars and social media analytics
- Create press releases, media advisories and manage media relations
- Work with external contractors and internal staff to produce content in a timely manner



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- Lead regular communications check-ins internally
- Assist with planning events and community engagement sessions, and create promotional plans and material for them
- Present communications plans and offer advice to the Chiefs and Trustees
- Be available to attend meetings or community events, as necessary

What you bring:

- Post-secondary education in Communications, Marketing, Journalism, Public Relations or related discipline or equivalent experience
- 3-5 years of experience in a Communications-related field
- An understanding of Anishinabek and Indigenous values, community issues and its economic and cultural environments
- An understanding of or experience working on legal matters
- Excellent written and verbal communication, proofreading, and editing skills
- Strong organizational and project coordination skills, and an ability to prioritize in a multifaceted environment
- Proficiency with communications software and social media tools

Salary/Remuneration

Competitive & Negotiable

How to Apply

Please send your resume and covering letter to RHTLF Office Administration at <office.admin@rhtlf.org>